Lynden Township, Stearns County
Monthly Meeting
Proposed Agenda

Monday, November 2, 2026 7:00PM

A. **Call the Meeting to Order**
B. **Pledge of Allegiance**
C. **Review for Approval November 2, 2026 Meeting Agenda**
D. **Review for Approval October 5 Meeting Minutes, October 22 Fall Road Tour Minutes**
E. **Review for Approval October 2026 Treasurer's Report**

I. Unfinished Business

1. Subdivision Ordinance No #8 review
2. 2025 Stearns Annual Bridge Inspection
3. Dover Road Follow-up
4. Fall Road Tour
5.

II. New Business

1. Stearns Deputy Tyler Thunstedt – Q4 Update
2. Adam Murphy – Discuss penalties for work being done without a building permit 14575 Co Rd 44 PID19.10432.0002
3. Dumping at Township Property 21367 Co Rd 44 PID 19.11099.0050
4.

III. Review Building Permits
IV. Review Driveway and Right of Way Permits Issued
V. Planning and Zoning Updates, IT Updates
VI. Review Correspondence
VII. Review Bills and Claims for Approval
VIII. Meeting Dates

1. Planning Commission – As Needed
2. Monthly Meeting – Monday, December 7, 7:00 p.m.

IX. Adjourn

*Agenda is Subject to Change in Content and/or Sequence

LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
OCTOBER 5, 2026

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O'Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, and Mark Allseits, Township Attorney, were also present. Chair Schultz-Ludenia called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. Hearing none, Schultz-Ludenia made a motion to approve the agenda; seconded by Voigt, all in favor, motion passed.

Board Meeting Minutes: The September 8th Board Meeting Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by Voigt, all in favor, motion passed.

Treasurer's report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled $11,208.25; Disbursements totaled $81,321.63; Ending Balance $977,421.83. Schultz-Ludenia made a motion to accept the September 2026 Treasurer's report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by O'Konek, all in favor, motion passed.

Jeff Westrum - Grant-in-aid funding to help rehab Baxter: Westrum, representing the residents of Baxter Road, went before the Board to ask if the Township would allow or facilitate piggybacking Baxter Road onto the upcoming chip sealing project on Alder Road. The Board denied the request. Because Baxter is privately maintained, the township cannot do maintenance or spend tax dollars on the road.

Kendra Mcintosh and Patricia Thompson 18483 Dover Road PID 19.10760.0000 & Dover Road Update: Thompson and McIntosh, along with their attorney Hannah Schacherl Jansen, attended the meeting to discuss a letter Schacherl Jansen sent to Lynden Township dated September 1, 2026 regarding drainage, flooding, and height issues off of Dover Road. Prior to the meeting, the Board had asked the township engineer, Moore Engineering, to do a site visit to determine what, if anything, can be done to address the resident's concerns. The recommendation is to install a culvert, which will be at the expense of the property owners. Thompson and McIntosh were in agreement and their attorney will review and provide the township with a written agreement between the parties.

Rezoning Inquiry: Chris Keske 17492 County Road 44 PID 19.10333.0050: Keske proceeds with his request to rezone his 39.37 acre parcel from A-40 to R-10. The Planning Commission met and did a site visit on September 21, 2026 and recommends approval. The Board reviewed the application and Planning Commission Minutes. O'Konek made a motion to recommend approval to rezone and to submit the form to Stearns Co, seconded by Schultz-

Ludenia, all in favor, motion passed. Original Twp Recommendation form along with Planning Commission minutes were provided to Keske with the Clerk retaining a copy.

Fall Road Tour: Set for October 22 at 8:00 a.m.

Townhall Appraisal Report: The Board reviewed the property appraisal report prepared by EXL Risk Control which was performed for our MATIT CLC Coverage. The insured value of the property increased from $263,299 to $347,568. This will increase our annual contribution by $287.

Annual Township Road Mileage Certification: There were no changes for 2026. Schultz-Ludenia signed the road mileage form and the Clerk will send to the Stearns County Highway Department.

Annual Twp Noxious Weed Control Report for 2026: Supervisor O'Konek will complete the form.

Subdivision Ordinance No #8 review: No discussion held on agenda item. Tabled to November.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200th Street E, has some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will coordinate the repairs. Item will remain on the agenda until repairs have been confirmed.

Building permits: 4 building permits were issued by Building Inspector Nancy Scott for the month of September. There are a total of 37 building permits issued in 2026 and 6 new single-family home, with an overall 2026 valuation of $6,741,500 per Scott's report.

Right of Way Work Permits and Driveway Permits: 1 ROW, 0 Driveway

- ROW: Xcel Energy – 20013 Edison Circle (FlexSeals) – install gas line

Planning and Zoning Update:

- 0 CSPs for August
- 0 Storm Water Management Plan
- Plans for a business at 20026 Empire Road were discussed

Correspondence was reviewed which included:

- No correspondence received

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9405 through 9422, seconded by Voigt, all in favor, motion passed. Schultz-Ludenia made a request to void check 9417 for Knife River because the invoice included hauling fees that we shouldn't have been charged for. She will work with Knife River to get a revised invoice.

Meeting Dates:

- Planning Commission – As needed
- Fall Road Tour – October 22, 8:00 a.m.
- Monthly Meeting – November 2, 7:00 p.m.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by O'Konek, all in favor, motion passed. Meeting adjourned at 8:19 p.m.

Respectfully submitted,

Kelli Schuh, Clerk

Jaime Schultz-Ludenia, Chair

DRAFT

2026 Lynden Township Fall Road Tour

Those present were Supervisors; Scott O'Konek, Jaime Schultz-Ludenia, Todd Voigt and Matt & Katie Smart. The road tour began at the Lynden Town Hall at 8am on October 22nd , 2026

List of issued raised during the tour are as followed:

Signage: need weight restriction signs

1. 200th st- both ends
2. Woods Edge- both ends
3. Craigway- both ends
4. 208th- both ends
5. Franklin- both ends and midway

Brush Clearing

1. 13th Ave brush at Plum creek crossing in north ditch needs trim
2. Franklin minimum maintenance section needs brush trimmed on first 150' to driveway
3. 222nd -brush Infront of end marker
4. 193rd needs brush trimmed near stop sign south side
5. 17th and Driftwood st brush needs trim
6. Davenport trim brush on signs
7. Alder- tree blocking view of corner sign when headed south

Roads Needing Repair

1. Hidden River inside shoulder needs fill
2. Basswood- remove granite chips in ditch
3. Eagle wood- tar needs repair

The road tour concluded back at the Lynden Township Hall at 11 am.

Respectfully submitted by

Scott O'Konek, Supervisor

Lynden Township

Cash Control Statement

10/31/2026

For the Period : **10/1/2026 To 10/31/2026**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	$51,174.81	$4,685.85	$11,697.61	$44,163.05	$0.00	$0.00	$44,163.05
Road and Bridge	$398,510.15	$3,113.58	$33,066.17	$368,557.56	$0.00	$0.00	$368,557.56
Federal Programs (COVID/ARPA)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Annandale Fire Fund	$2,223.97	$98.77	$0.00	$2,322.74	$0.00	$0.00	$2,322.74
Tarring Fund	$408,554.14	$0.00	$0.00	$408,554.14	$0.00	$0.00	$408,554.14
Clearwater Fire Fund	$116,958.76	$1,170.37	$0.00	$118,129.13	$0.00	$0.00	$118,129.13
Total	**$977,421.83**	**$9,068.57**	**$44,763.78**	**$941,726.62**	**$0.00**	**$0.00**	**$941,726.62**

_____ _____

Jaime Schultz-Ludenia **Town Supervisor** **Date**

_____ _____

Scott O'Konek **Town Supervisor** **Date**

_____ _____

Todd Voigt **Town Supervisor** **Date**

Lynden Township

Net Pay Account Distribution

10/28/2026

For the payroll period ending: 11/30/2026

Account #	Employee #	Employee Name	Amount
100-41110-103-			388.56
			331.81
			213.92
			934.29
100-41425-103-			811.68
			811.68
100-41510-103-	37		628.67
			628.67
100-41910-103-	31		687.77
			73.85
			761.62
100-41110-103			
Unallocated (Due to rounding)			$0.00
			$3,136.26

Jaime Schultz-Ludenia	**Town Supervisor**	**Date**
Scott M O'Konek	**Town Supervisor**	**Date**
Todd Roger Voigt	**Town Supervisor**	**Date**

Lynden Township | **Claims List for Approval** | **10/31/2026**

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/01/2026	IRS	Nov withholding	50451				
							$114.58
							$26.80
							$31.16
							$133.26
							$29.00
							$124.02
							$89.68
							$20.98
							$11.83
							$27.96
11/01/2026	MN DEPT OF REVENUE	Nov 2026 withholdings	50452				
							$21.26
							$29.89
11/01/2026	PERA	Nov 2026 retirement	50453				
							$99.58
							$107.00
							$117.60
							$72.00
Total For Selected Claims							**$1,056.60**

Jaime Schultz-Ludenia **Town Supervisor** **Date**

Scott M O'Konek **Town Supervisor** **Date**

Todd Roger Voigt **Town Supervisor** **Date**

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/02/2026	AllSpec Services, LLC	October 2026	2542	$22,761.30			
					100-42401-300-	Building Inspections Administration	$22,761.30
11/02/2026	Couri & Ruppe PLLP	General - Dover Road	2543	$1,638.75			
					100-41610-300-	City/Town Attorney	$1,638.75
11/02/2026	Jaime Schultz-Ludenia	Fall Road Tour mileage	2544	$60.80			
					100-41110-331-	Council/Town Board	$60.80
11/02/2026	Knife River Corp-North Central	C1 Agg Inv: 1195276, 1195449, 1196041, 1200590, ... Recycled Asphalt Inv: 1197246, 1197522	2545	$1,431.01			
					201-43122-224-	Unpaved Streets	$895.68
					201-43121-300-	Paved Streets	$535.33
11/02/2026	MATIT Mn Association of Twp Insur T	Liability Consolidated Coverage Invoice 17533 Policy Number J1186CLC26	2546	$195.00			
					100-49201-160-	Unallocated Expenditures	$195.00
11/02/2026	Minnesota Paid Leave Fund	Employer Account 5293341 2026 Q3	2547	$104.74			
					100-41110-355-	Council/Town Board	$104.74
11/02/2026	Patriot News MN	Invoice 017511 Public Accuracy Test	2548	$66.00			
					100-41130-351-	Ordinances and Proceedings	$66.00
11/02/2026	Smart Excavating LLC	Invoice 1029 Blading, Delivery, Misc	2549	$13,062.50			
					201-43110-300-	Road Maintenance	$1,200.00
					201-43122-312-	Unpaved Streets	$11,862.50
11/02/2026	Tri County Humane Society	2026 Q3 Stray Intakes	2550	$125.00			
					100-42701-300-	Animal Control Expenditures	$125.00

Date Range : **11/1/2026 To 11/30/2026**

Date	Vendor	Description	Claim #	Total	Account #	Account Name	Detail
11/02/2026	Waste Management	Customer: Lynden Township Invoice 7470785-1767-5 Service Period: 10/01/26 - 10/31/26	2551	$4,618.09			
					100-43230-384-	Waste (Refuse) Collection	$4,199.03
					100-43230-212-	Waste (Refuse) Collection	$419.06
Total For Selected Claims				**$44,063.19**			**$44,063.19**

Jaime Schultz-Ludenia	**Town Supervisor**	**Date**
Scott O'Konek	**Town Supervisor**	**Date**
Todd Voigt	**Town Supervisor**	**Date**

October 30, 2026

Lynden Township
c/o Kelli Schuh
21259 Co Rd 44
Clearwater, MN 55320

RE: Monthly Billing Statement – October 2026

BUILDING PERMIT SUMMARY

PERMIT #	DATE	OWNER / LOCATION	PROJECT DESCRIPTION	VALUATION
38-26	10/12/26	Chris Reber 19527 CR 45	Complete Remodel	150,000.00
39-26	10/30/26	Stacey Johnson 20679 Woods Edge Rd.	Reshingle	1,000.00
40-26	10/10/26	Matthew Baker 362 149th St.	Reshingle	1,000.00
41-26	10/16/26	Ruchti Drywall/Tradespace145 2507 200th St. E.	Commercial	1,200,000.00
42-26	10/16/26	Charles Sell Jr. 633 Beechwood Rd.	Shed	10,000.00
43-26	10/22/26	Adam Murphy 14575 CR 44	Dwelling & Garage	700,000.00
44-26	10/21/26	Matt Hawkins 1116 State Road 46	Shed	82,000.00

Total Permits This Month	**7**
Total Permits Year-To-Date	**44**
Total Single Family This Month	**1**
Total Single Family Year-To-Date	**7**
Total Valuation This Month	**2,144,000.00**
Total Valuation Year-To-Date	**8,885,500.00**

BUILDING PERMIT FEE SUMMARY

October 2026

PERMIT #	PERMIT FEE	PLAN REVIEW FEE	SURCHARGE	TOTAL
38-26	900.00	585.00	75.00	1,560.00
39-26	25.00	0.00	1.00	26.00
40-26	25.00	0.00	1.00	26.00
41-26	7,200.00	4,680.00	600.00	12,480.00
42-26	60.00	39.00	5.00	104.00
43-26	4,200.00	2,730.00	350.00	7,280.00
44-26	492.00	319.80	41.00	852.80
TOTALS	**12,902.00**	**8,353.80**	**1,073.00**	**22,328.80**

PLUMBING PERMIT SUMMARY

October 2026

PERMIT #	DATE	APPLICANT / ADDRESS	SURCHARGE	AMOUNT
18-26p	10/30/26	Adam Murphy 14575 CR 44	1.00	184.00
19-26p	10/30/26	Reber 19527 CR 45	1.00	40.00
20-26p	10/30/26	Ryan Voss 18609 Dover	1.00	104.00
		TOTAL	**3.00**	**328.00**

MECHANICAL PERMIT SUMMARY

October 2026

PERMIT #	DATE	APPLICANT / ADDRESS	SURCHARGE	AMOUNT
18-26m	10/30/26	Reber 19527 CR 45	1.00	40.00
19-26m	10/30/26	Ryan Voss 18609 Dover	1.00	122.00
		TOTAL	**2.00**	**162.00**

Planning & Zoning Permits

October 2026

Contruction Site Permits

Permit #	Date	Parcel ID#	Owner / Applicant	Address	Project
CSP2610001	10/13/2026	19.10925.0015	Matt Hawkins	1116 County Road 46, Clearwater, MN 55320	Shed
CSP2610002	10/22/2026	19.102245.0005	Trade Space 145	200th Street Clearwater	Commercial Building

Driveway Approach Permits

Permit #	Date	Parcel ID#	Owner / Applicant	Address	Road Accessed

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/07/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Steil Insurance Services- Richmond Office
PO BOX 129
26 Main St E
RICHMOND MN 56368

CONTACT NAME: Shannon Sorum
PHONE (A/C, No, Ext): 320-597-2146 FAX (A/C, No): 320-597-4846
E-MAIL ADDRESS: ssorum@steilins.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : AUTO-OWNERS	18988
INSURER B : OWNERS	32700
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Central Minnesota Dust Control LLC
22418 Elbow Drive
RICHMOND MN 56368

COVERAGES **CERTIFICATE NUMBER:** 20261007110536080 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. ***Not Applicable in WY**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	N	Y	08151952	10/03/2026	10/03/2027	EACH OCCURRENCE	$	1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$	300,000
							MED EXP (Any one person)	$	10,000
							PERSONAL & ADV INJURY	$	1,000,000
							GENERAL AGGREGATE	$	2,000,000
							PRODUCTS - COMP/OP AGG	$	2,000,000
							Fire Damage	$	300,000
A	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	N	4842505900	10/03/2026	10/03/2027	COMBINED SINGLE LIMIT (Ea accident)	$	1,000,000
							BODILY INJURY (Per person)	$	
							BODILY INJURY (Per accident)	$	
							PROPERTY DAMAGE (Per accident)	$	
								$	
B	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	N	N	4842505902	10/03/2026	10/03/2027	EACH OCCURRENCE	$	2,000,000
							AGGREGATE	$	2,000,000
								$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	A106555499	10/03/2026	10/03/2027	[X] PER STATUTE [ ] OTH-ER		
							E.L. EACH ACCIDENT	$	100,000
							E.L. DISEASE - EA EMPLOYEE	$	100,000
							E.L. DISEASE - POLICY LIMIT	$	500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

LYNDEN TOWNSHIP
21367 COUNTY ROAD 44
CLEARWATER MN 55320

Email: Clerk@LyndenMN.gov

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Shannon Sorum

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Grassroots Government
MATIT
Minnesota Association of Townships Insurance & Bond Trust

Minnesota Association of Townships Insurance and Bond Trust (MATIT) Workers' Compensation Program

WORKERS' COMPENSATION CERTIFICATE OF COVERAGE

This Certificate of Coverage is provided for your records. Please ensure you keep it in your files.

Issuing Entity	Coverage Period
Minnesota Association of Townships Insurance and Bond Trust 805 Central Avenue. E. P.O. 415 St. Michael, MN 55376 800.262.2864 matit@mntownships.org	January 1, 2027, to December 31, 2027. The certificate becomes effective and expires at 12:01 AM (CST)

Coverage and Limits of Coverage

MATIT's Workers' Compensation Program Coverage Document, Agreement, and Bylaws of the Minnesota Association of Townships Insurance and Bond Trust, and any other governing documents or policies of MATIT.

Statutory limits pursuant to Minnesota Statutes, Chapter 176.

Employers' Liability/Stopgap Coverage:

A. "Bodily Injury" by Accident: The most we will pay for all damages covered by this agreement because of "bodily injury" to one or more employees in any one accident. - $100,000
B. "Bodily Injury" by Disease-General Aggregate Limit: The most we will pay for all damages covered by this agreement and arising out of "bodily injury" by disease, regardless of the number of employees who sustain "bodily injury" by disease - $500,000.
C. "Bodily Injury" by Disease-Each Employee: The most we will pay for all damages because of "bodily injury" by disease to any one employee - $100,000.

Notice to Member

The Minnesota Association of Townships Insurance and Bond Trust is your authorized representative for this coverage.

Claims Notification

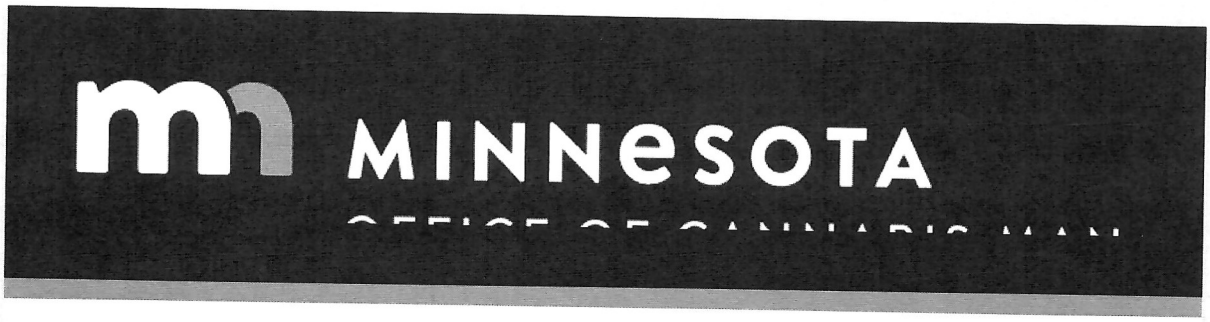
The Minnesota Association of Townships Insurance and Bond Trust contracts with SFM Mutual Insurance (SFM) for the administration of workers' compensation claims. Members are required to electronically report work-related injuries and illnesses to SFM at matit.org (see claims/workers' compensation OR SFM.com/self-insured/report-A-TPA-Injury). The policy number is 16204.

Contribution

The payment deadline is January 31, 2027. If payment is not made in full, late fees may apply, and coverage could be canceled. Please contact MATIT to confirm your coverage status.

Clerk

From: Minnesota Office of Cannabis Management <MNOCM@public.govdelivery.com>
Sent: Friday, October 30, 2026 3:43 PM
To: clerk@lyndenmn.gov
Subject: Updates from OCM: Working group invitation, event organizer license changes, federal hemp definition and more



Having trouble viewing this email? View it as a webpage.

Oct. 30, 2026

Updates from OCM

Hello local government partners,

We are reaching out with updates from the Office of Cannabis Management (OCM), including formation of a working group on local government issues, upcoming changes to cannabis event licensing, and an update on annual age compliance checks.

Local government working group

Join us for the first of a series of local government workgroup meetings:

- Tuesday, Nov. 10, 10-11 a.m.
- Please register (be sure to use your work email so we can ensure only local government staff are in attendance)
- Focus topic: odor and light issues related to cannabis businesses

The purpose of this working group is to:

- Facilitate local government-led discussions on specific issues in local hemp and cannabis regulations
- Coordinate on strategic planning to address opportunities and challenges
- Build relationships among local governments and OCM so that we can best serve as resources to one another

We will be hosting additional sessions into 2027, with each session focused on a new topic. Please send any questions, ideas, or challenges you have related to the first topic on odor/light, and other topics that you would like to discuss in the future, through the

registration form. Please know that attending one working group session does not obligate you to attend future sessions.

Changes to the cannabis event organizer license

Due to recent legislative changes, implementation work is underway to move from a temporary per-event license to an annual, renewable cannabis event organizer license. The new annual cannabis license type will authorize the business to then host temporary cannabis events throughout the year, provided each has local approval. Event organizers will still be required to submit OCM's Local Approval of Cannabis Event Form before OCM processes their specific event application, which requires sign off from the local government where the event will be held. **In preparation for the change, OCM will close the current event organizer licensing application on Nov. 16 at 4 p.m. CT.**

Event organizers who intend to host a cannabis event during the remaining months of 2026 must submit their application no later than Nov. 16. The office continues to recommend organizers submit their application at least 45 days in advance of the planned event date to ensure adequate time for application review and approval. Applications may not be submitted after the window closes on this date.

The new event organizer license and event site registration applications will open in January 2027. Allowing for the 45 days we recommend for a successful submission, we anticipate event organizers could host events beginning in late February. Updated guidance reflecting the new event organizer license structure will be posted before January to help with 2027 event planning. For more information, please refer to the Hosting Events webpage.

Age compliance checks

Following the 2026 legislative session, the latest legislative changes now require local governments with retail registration authority to report age-verification compliance check data to OCM at least annually, to better support coordination and partnership in enforcing age-compliance standards for businesses. OCM will have new guidance and a template spreadsheet available in the coming weeks for local governments to submit to OCM. Guidance will include more information about when the first report to OCM will be due, anticipated to be during the second half of 2027.

Federal hemp changes

In November 2025, President Trump signed a federal spending bill that changed the definition of hemp under Title 7, Section 1639o. This change to federal law—which effectively bans hemp products containing more than 0.4 milligrams (mg) of THC per package—will now take effect on Dec. 11, 2026, unless other federal action occurs.

This federal definition change does not change how Minnesota law defines lower-potency hemp edible (LPHE) products and LPHE retailers, manufacturers and wholesalers or the legality of those products in the state. LPHEs are defined in Minnesota Statutes, section 342.01, subdivision 50, and are allowed to be manufactured and sold under state law.

However, under the new federal definition, many products compliant under Minnesota law (e.g., packages containing more than 0.4 mg of THC) will become federally noncompliant. We recognize this will have a variety of significant impacts on businesses currently selling LPHE products. As such, our office has launched the Federal Hemp Changes webpage to provide LPHE license holders with information that may help their business prepare for the anticipated impacts on their banking, payment processing systems, etc. In case you'd like to share this information and support their preparation for significant changes for businesses in your locality, a handout that summarizes the content on the page is also available: Preparing for Upcoming Federal Hemp Changes.

2027 Legislative session planning

With the 2027 legislative session quickly approaching, we wanted to remind you all that we welcome ideas from local government partners on legislative changes around local regulations for cannabis and hemp. We have received valuable feedback from local government partners informing ideas we're exploring this upcoming session, for instance around the timing of local retail registration renewals. The office is also happy to provide technical feedback on legislative language stakeholders may have, including local governments and local government organizations. Legislative ideas can be shared with the office through our customer service email cannabis.info@state.mn.us.

Past OCM bulletins for local government partners

Please sign up for our newsletters to stay up to date on important updates related to the legislative session, federal updates, and additional compliance details.

- LPHE licensing, retail registration, reopening of hemp application window April 1 *(shared April 1)*
- Lower-potency hemp edible licensing updates for local governments (*shared Dec. 19)*
- Important updates for local governments regarding lower-potency hemp edible window *(shared Sept. 19)*
- Important Updates for Local Governments and New Version of the Local Government Guide *(shared Aug. 12)*
- Local Government Webinar - Revisiting Zoning Compliance Certification and Retail Registration & Upcoming Licensing Windows *(shared July 11)*
- Important Updates for Local Governments and New Version of the Local Government Guide *(shared July 3)*
- Retail Registration Bulletin *(shared June 4)*
- Retail Registration Bulletin *(shared May 2)*