LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
OCTOBER 5, 2026

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O'Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, and Mark Allseits, Township Attorney, were also present. Chair Schultz-Ludenia called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. Hearing none, Schultz-Ludenia made a motion to approve the agenda; seconded by Voigt, all in favor, motion passed.

Board Meeting Minutes: The September 8th Board Meeting Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by Voigt, all in favor, motion passed.

Treasurer's report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled $11,208.25; Disbursements totaled $81,321.63; Ending Balance $977,421.83. Schultz-Ludenia made a motion to accept the September 2026 Treasurer's report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by O'Konek, all in favor, motion passed.

Jeff Westrum - Grant-in-aid funding to help rehab Baxter: Westrum, representing the residents of Baxter Road, went before the Board to ask if the Township would allow or facilitate piggybacking Baxter Road onto the upcoming chip sealing project on Alder Road. The Board denied the request. Because Baxter is privately maintained, the township cannot do maintenance or spend tax dollars on the road.

Kendra Mcintosh and Patricia Thompson 18483 Dover Road PID 19.10760.0000 & Dover Road Update: Thompson and McIntosh, along with their attorney Hannah Schacherl Jansen, attended the meeting to discuss a letter Schacherl Jansen sent to Lynden Township dated September 1, 2026 regarding drainage, flooding, and height issues off of Dover Road. Prior to the meeting, the Board had asked the township engineer, Moore Engineering, to do a site visit to determine what, if anything, can be done to address the resident's concerns. The recommendation is to install 1) fix an existing culvert and 2) install a new culvert, which will be at the expense of the property owners. Thompson and McIntosh were in agreement and their attorney will review and provide the township with a written agreement between the parties.

Rezoning Inquiry: Chris Keske 17492 County Road 44 PID 19.10333.0050: Keske proceeds with his request to rezone his 39.37 acre parcel from A-40 to R-10. The Planning Commission met and did a site visit on September 21, 2026 and recommends approval. The Board reviewed the application and Planning Commission Minutes. O'Konek made a motion to recommend approval to rezone and to submit the form to Stearns Co, seconded by Schultz-

Ludenia, all in favor, motion passed. Original Twp Recommendation form along with Planning Commission minutes were provided to Keske with the Clerk retaining a copy.

Fall Road Tour: Set for October 22 at 8:00 a.m.

Townhall Appraisal Report: The Board reviewed the property appraisal report prepared by EXL Risk Control which was performed for our MATIT CLC Coverage. The insured value of the property increased from $263,299 to $347,568. This will increase our annual contribution by $287.

Annual Township Road Mileage Certification: There were no changes for 2026. Schultz-Ludenia signed the road mileage form and the Clerk will send to the Stearns County Highway Department.

Annual Twp Noxious Weed Control Report for 2026: Supervisor O'Konek will complete the form.

Subdivision Ordinance No #8 review: No discussion held on agenda item. Tabled to November.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200th Street E, has some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will coordinate the repairs. Item will remain on the agenda until repairs have been confirmed.

Building permits: 4 building permits were issued by Building Inspector Nancy Scott for the month of September. There are a total of 37 building permits issued in 2026 and 6 new single-family home, with an overall 2026 valuation of $6,741,500 per Scott's report.

Right of Way Work Permits and Driveway Permits: 1 ROW, 0 Driveway

- ROW: Xcel Energy – 20013 Edison Circle (FlexSeals) – install gas line

Planning and Zoning Update:

- 0 CSPs for August
- 0 Storm Water Management Plan
- Plans for a business at 20026 Empire Road were discussed

Correspondence was reviewed which included:

- No correspondence received

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9405 through 9422, seconded by Voigt, all in favor, motion passed. Schultz-Ludenia made a request to void check 9417 for Knife River because the invoice included hauling fees that we shouldn't have been charged for. She will work with Knife River to get a revised invoice.

Meeting Dates:

- Planning Commission – As needed
- Fall Road Tour – October 22, 8:00 a.m.
- Monthly Meeting – November 2, 7:00 p.m.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by O'Konek, all in favor, motion passed. Meeting adjourned at 8:19 p.m.

Respectfully submitted,

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Kelli Schuh, Clerk Jaime Schultz-Ludenia, Chair