

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
AUGUST 3, 2026**

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O’Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Schultz-Ludenia called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. O’Konek asked to have a right of way permit for 18483 Dover Road added. Schultz-Ludenia made a motion to approve the agenda; seconded by O’Konek, all in favor, motion passed.

Board Meeting Minutes: The July 6 Board Meeting Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by Voigt, all in favor, motion passed.

Treasurer’s report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled \$160,892.44; Disbursements totaled \$220,326.43; Ending Balance \$1,095,099.92. Schultz-Ludenia made a motion to accept the July 2026 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by O’Konek, all in favor, motion passed. Schermer let the board know that as-of July 2026, the mileage reimbursement rate, which is set by the IRS, has gone up to \$0.76 per mile.

Subdivision Ordinance No #8 Review: No discussion held on agenda item. Tabled to September.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200th Street E, has some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will coordinate the repairs. Item will remain on the agenda until repairs have been confirmed. Schultz-Ludenia shared a quote that she received to fix the guardrail with the board. Schultz-Ludenia will send out requests to get additional quotes.

Tree Removal 17th Ave E: Schultz-Ludenia will reach out to Stearns County to see if we can get assistance with tree trimming on the intersections the township shares with the county.

Changes to Ordinance #13: The clerk asked the board to review the changes to Lynden Township Ordinance #13 prior to submitting them for publishing. There are no fee changes, we are only changing some of the language in Ordinance #13 that is related to township Ordinance #14 Regulating Mailboxes on Township Roads and township 911 signs to make it less ambiguous. The changes will be published and go into effect on Saturday, August 22.

Plat Application for Spencer Nelson, PID#19.10291.0020 Dover Road: Nelson presented the Board with the Preliminary Plat to split the 27.1 acre lot located at 18714 Dover Road into a

25.1 acre lot and a 2 acre lot. The new 2 acre lot will be known as Nelson Family Acres 2. The board reviewed the Planning Commission meeting minutes from July 15 and a copy of the preliminary plat. Schultz-Ludenia made a motion to approve the preliminary plat, seconded by O’Konek, all in favor, motion passed. When the final plat is prepared, Nelson will need to bring it to a future monthly meeting to have it signed by the Chair and Clerk.

Alder Road Chip Coat Update: A township resident came before the board looking for an update on the upcoming chip coating of Alder Road. Schultz-Ludenia provided an update.

Right of Way Permit Application for 18483 Dover Road PID#19.10760.0000: The township received an application from Eminent Outdoors to do work in the right of way on Dover Road. After reviewing the request, the Board felt the scope of work will require review by the engineering firm that currently works with the township. The application was denied and O’Konek reached out to the applicant to suggest they attend a future monthly meeting to discuss the project with the board and determine next steps.

Building permits: 2 building permits were issued by Building Inspector Nancy Scott for the month of July. There are a total of 27 building permits issued in 2026 and 4 new single-family home, with an overall 2026 valuation of \$5,798,500 per Scott’s report.

Right of Way Work Permits and Driveway Permits: 0 ROW, 0 Driveway

Planning and Zoning Update:

- 0 CSPs for July
- 1 Storm Water Management Plan

Correspondence was reviewed which included:

- Minnesota Association of Townships District 5 Meeting and Election August 13 @ 6:30pm. Wilmar Conference Center.
- Resident concern about excessive speeding on Co Rd 145

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9350 through 9368, seconded by O’Konek, all in favor, motion passed.

Meeting Dates:

- Planning Commission – August 17, 6:00 p.m.
- Monthly Meeting – September 8, 7:00 p.m.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by O’Konek, all in favor, motion passed. Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kelli Schuh, Clerk

Jaime Schultz-Ludenia, Chair