

**LYNDEN TOWNSHIP BOARD  
MONTHLY MEETING IN PERSON  
JULY 6, 2026**

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O’Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Schultz-Ludenia called the meeting to order at 7:02 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. Hearing none, Schultz-Ludenia made a motion to approve the agenda; seconded by O’Konek, all in favor, motion passed.

Board Meeting Minutes: The June 1 Board Meeting Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by O’Konek, all in favor, motion passed.

Treasurer’s report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled \$378,338.06; Disbursements totaled \$115,474.92; Ending Balance \$1,154,533.91. Schultz-Ludenia made a motion to accept the June 2026 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by Voigt, all in favor, motion passed.

Subdivision Ordinance No #8 Review: No discussion held on agenda item. Tabled to August.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200<sup>th</sup> Street E, has some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will coordinate the repairs. Item will remain on the agenda until repairs have been confirmed.

Mailbox Support Installation Request Form: The board reviewed the revised Mailbox Support Installation Request Form. Schultz-Ludenia made a motion to approve the form and to update the language in Ordinance #13 to match the language on the Mailbox Support Installation Request Form. Seconded by O’Konek, all in favor, motion passed.

Dead End Signs for 222<sup>nd</sup> Ave and 3<sup>rd</sup> Street: The board received a request to install dead end signs on 222<sup>nd</sup> Ave and 3<sup>rd</sup> Street. Schultz-Ludenia made a motion to order and install dead end signs on 222<sup>nd</sup> Ave and 3<sup>rd</sup> Street, not to exceed \$200 in cost. Seconded by O’Konek, all in favor, motion passed. The clerk will place an order for two dead signs.

Tree Removal 17<sup>th</sup> Ave: The board discussed a tree on 17<sup>th</sup> Ave that is causing visibility issues.

Resolution 2026-05 Appointing Judges for the August Primary and November General Election: Schultz-Ludenia made a motion to adopt Resolution 2026-05, seconded by Voigt, all in favor, motion passed. Clerk Schuh appointed Barry Hample as Head Election Judge.

Dust Control / Guard Rail Spraying: Guard rail spraying on 200<sup>th</sup> Street E has been contracted through Central Applicators Inc and will be completed in July. Schultz-Ludenia will work on coordinating contractors for dust control.

Building permits: 6 building permits were issued by Building Inspector Nancy Scott for the month of June. There are a total of 25 building permits issued in 2026 and 4 new single-family home, with an overall 2026 valuation of \$4,741,500 per Scott's report.

Right of Way Work Permits and Driveway Permits: 1 ROW, 0 Driveway

Planning and Zoning Update:

- 2 CSPs for June
- The Planning and Zoning will meet at 6:00 PM on July 15 to consider a plat application for 18714 Dover Road, Clearwater Minnesota

Correspondence was reviewed which included:

- SCES Notification of PH for variance request for 18573 Dover Road, Clearwater MN PID 19.10752.0000
- SCES Board of Adjustment decision to approve the variance request for 18573 Dover Road, Clearwater MN PID 19.10752.0000
- MN State Demographic Center annual population and household estimates for Lynden Township
- Stearns Co Dept of Highways noxious weed control reminder
- Big Stone to Alexandria (BSSA) transmission project update

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9330 through 9349, seconded by O'Konek, all in favor, motion passed.

Meeting Dates:

- Planning Commission – July 15, 6:00 p.m.
- Monthly Meeting – August 3, 7:00 p.m.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by Voigt, all in favor, motion passed. Meeting adjourned at 7:43 p.m.

Respectfully submitted,

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Kelli Schuh, Clerk

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Jaime Schultz-Ludenia, Chair