

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
JUNE 1, 2026**

Those present at the Lynden Township Hall were Supervisors Todd Voigt and Scott O’Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Vice-Chair Voigt called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Voigt asked if there were any changes to the agenda from the Board or public. An administrative split application for Stier was added. Voigt made a motion to approve the amended agenda; seconded by O’Konek, all in favor, motion passed.

Board Meeting Minutes: The May 4 Board Meeting Minutes, May 28 Voss Public Hearing Minutes, and May 28 Geyen Public Hearing Minutes were reviewed for approval. Voigt made a motion to approve the meeting minutes, seconded by O’Konek, all in favor, motion passed.

Treasurer’s report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled \$15,281.33; Disbursements totaled \$49,544.70; Ending Balance \$891,670.77. Voigt made a motion to accept the May 2026 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by O’Konek, all in favor, motion passed.

Stearns County Deputy Thunstedt, Quarterly Visit: Deputy Thunstedt reviewed activity reports for Lynden Township for March (43 calls), April (43 calls) and May (67 calls). No specific requests for services requested from the Board or public

Administrative Split Application Stier 723 Cascade Rd PID 19.10377.0015: The Planning Commission performed a site visit on April 20, 2026 and met that same day to review the application. At that meeting, the planning commission unanimously recommended approval of the administrative subdivision and to issue a Certificate of Compliance. O’Konek made a motion to approve the administrative subdivision and sign a Certificate of Compliance; seconded by Voigt, all in favor, motion passed. The approved, final signed Certificate of Compliance was provided to Stier with a copy retained by the clerk.

Planning Commission Reappointment: Voigt made a motion to reappoint Greg Halverson to a 3-year term, seconded by O’Konek, all in favor, motion passed. Term expires 2029.

Annual IT Inventory: Spreadsheet provided to staff to confirm inventory is correct. There is an addition of one new laptop that will need to be recorded as soon as the laptop is in service.

Town Hall valuation inspection: An inspection to determine valuation will be performed on the townhall on Wednesday, June 3. This is for renewal of our CLC coverage through MATIT.

Mailbox Support Installation Request Form: The clerk proposed implementing a form for mailbox and 911 installation and replacement requests. A mockup form was provided to the board. Tabled until July to give the board time to review the form.

MAT CTAS Training: O’Konek made a motion to authorize the Clerk, Treasurer, and Deputy Treasurer to attend the MAT CTAs training in St. Micheal on June 23 and be reimbursed at the hourly rate and mileage, seconded by Voigt, all in favor, motion passed.

Subdivision Ordinance No #8 Review: No discussion held on agenda item. Tabled to July.

Township Clean-up Review: Treasurer Schermer gave a summary of the results of the 2026 clean-up day. Discussions held regarding improvements for 2027.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200th Street E, had some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will facilitate the repairs. Item will remain on the agenda until repairs have been confirmed.

Variance Application Ryan Voss 18609 Dover Rd PID 19.10749.0000: The escrow account related to the variance application that was approved at the May 28, 2026 public hearing was reviewed by the board. O’Konek made a motion to return the \$500 escrow deposit to Ryan Voss, seconded by Voigt, all in favor, motion passed. A check will be cut at the July 6 meeting.

Variance Application Dan & Susan Geyen 18573 Dover Rd PID 19.10752.0000: The escrow account related to the variance application that was approved at the May 28, 2026 public hearing was reviewed by the board. O’Konek made a motion to return the \$500 escrow deposit to Dan & Sue Geyen, seconded by Voigt, all in favor, motion passed. A check will be cut at the July 6 meeting.

Building permits: 9 building permits were issued by Building Inspector Nancy Scott for the month of May. There are a total of 19 building permits issued in 2026 and 2 new single-family home, with an overall 2026 valuation of \$4,004,500 per Scott’s report.

Right of Way Work Permits and Driveway Permits: 0 ROW, 2 Driveway

Planning and Zoning Update: No updates

Correspondence was reviewed which included:

- Xcel Energy notice to counties and municipalities regarding upcoming public hearings for a requested rate increase
- SCES Board of Adjustment decision for a variance request at 18573 Dover Road, Clearwater MN PID#19.10752.0000
- Stearns Dept of Highways 2025 annual bridge Inspection results
- Stearns Dept of Highways Reinstallation of mailbox notice

- MAT appointment of Ellsburg Township Supervisor John Upton to represent District 10 on the MAT Board

Review Bills and Claims for Approval:

- Voigt made a motion to approve bills and claims, utilizing check numbers 9307 through 9329, seconded by O’Konek, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed
- Couri and Ruppe Township Legal Seminar – June 25, Albertville City Hall
- Monthly Meeting – July 6, 7:00 p.m.

O’Konek made a motion to adjourn the meeting, seconded by Voigt, all in favor, motion passed. Meeting adjourned at 8:14 p.m.

Respectfully submitted,

Kelli Schuh, Clerk

Todd Voigt, Vice-Chair