

**Lynden Township, Stearns County  
Monthly Meeting  
Proposed Agenda**

**Monday, June 1, 2026 7:00PM**

- A. **Call the Meeting to Order**
- B. **Pledge of Allegiance**
- C. **Review for Approval June 1, 2026 Meeting Agenda**
- D. **Review for Approval May 4, 2026 Board Meeting Minutes, May 28 Voss Variance Public Hearing Minutes, May 28 Geyen Variance Public Hearing Minutes**
- E. **Review for Approval May 2026 Treasurer's Report**

**I. Unfinished Business**

- 1. Subdivision Ordinance No #8 review
- 2. Spring Clean Up Day Review
- 3. 2025 Stearns Annual Bridge Inspection
- 4. Variance Application Ryan Voss 18609 Dover Rd PID 19.10749.0000
- 5. Variance Application Dan & Susan Geyen 18573 Dover Rd PID 19.10752.0000
- 6.

**II. New Business**

- 1. Stearns County Deputy Thunstedt, Quarterly Visit
- 2. Planning Commission Reappointment
- 3. Annual IT Inventory
- 4. Town Hall valuation inspection
- 5. Mailbox Support Installation Request Form
- 6. MAT CTAS training - Tuesday, June 23, 2026
- 7.

**III. Review Building Permits**

**IV. Review Driveway and Right of Way Permits Issued**

**V. Planning and Zoning Updates, IT Updates**

**VI. Review Correspondence**

**VII. Review Bills and Claims for Approval**

**VIII. Meeting Dates**

- 1. Planning Commission – as needed
- 2. Monthly Meeting – Monday, July 6, 7:00 p.m.

**IX. Adjourn - \*Agenda is Subject to Change in Content and/or Sequence**

**LYNDEN TOWNSHIP BOARD  
MONTHLY MEETING IN PERSON  
MAY 4, 2026**

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O’Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Schultz-Ludenia called the meeting to order at 7:02 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. Schultz-Ludenia made a motion to approve the agenda; seconded by Voigt, all in favor, motion passed.

Board Meeting Minutes: The April 6 Board Meeting Minutes, April 8 LBEA Meeting Minutes, and April 23 Spring Road Tour Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by O’Konek, all in favor, motion passed.

Treasurer’s report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled \$10,168.25; Disbursements totaled \$43,120.02; Ending Balance \$925,934.14. Schultz-Ludenia made a motion to accept the April, 2026 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by O’Konek, all in favor, motion passed. Treasurer Schermer notified the board of a change that will now require the township to pay all election judges as employees.

Potential Variance Request 900 Belview Road PID 19.10768.0000: Kory Bellmont of Wausau homes, representing the property owners, attended the meeting. Due to a change of plans, no variance will be required.

Nuisance Neighbor Complaint 2403 200th Street PID 19.10599.0006: Steve Badial came to speak to the board about concerns with a neighboring property.

Variance Application Ryan Voss 18609 Dover Rd PID 19.10749.0000: The Planning Commission conducted a site visit on April 20, 2026 and approved the variance application. The matter now moves to the board for approval. A public informational meeting is set for May 28, 2026 at 6:30 p.m. Notice was posted May 5.

Variance Application Dan & Susan Geyen 18573 Dover Rd PID 19.10752.0000: The Planning Commission conducted a site visit on April 20, 2026 and approved the variance application. The matter now moves to the board for approval. A public informational meeting is set for May 28, 2026 at 6:50 p.m. Notice was posted May 5.

Klaverkamp Minor Plat PID 19.10308.0000: The Planning Commission performed a site visit on April 20, 2026. They verified ingress / egress for the driveway, the setbacks and the list from Stearns County Ordinance #230, Section 5.3.3. Everything was in compliance. Schultz-Ludenia made a motion to recommend approval of the Klaverkamp Minor Plat application and to allow the Board and Chair to sign the final milar outside of a

regularly scheduled monthly meeting as long as there are no changes, seconded by O'Konek, all in favor, motion approved.

Subdivision Ordinance No #8 Review: No discussion held on agenda item. Tabled to June.

Township Clean-up Day: Final details related to clean-up day were discussed. The clerk will reach out to Waste Management to secure dumpsters for the event.

Fire Protection Well System: Voigt was unable to find any grants for the project. At this time, the Board has chosen to not pursue the project.

Multiple Vehicle Nuisance Complaint 3054 Fulton Circle PID 19.10774.0000: Video of the site was forwarded to Stearns County Environmental Services for review as this property lies within shoreland.

Spring Road Tour Review: Follow up assignments made.

State Park Road Account Application - Eaglewood Road Grant: The previous application that we submitted was denied due to including the replacement of the parking lot at the boat landing in the estimated cost. Per the SPRA, funds cannot pay for replacement to parking areas. O'Konek will rework the application and submit prior to November deadline for 2027 funding.

2025 Stearns Annual Bridge Inspection: Bridge L9896, which is on 200<sup>th</sup> Street E, had some deficiencies that need to be addressed: Replace the end treatment on the SW corner of the guardrail due to impact damage. Also remove the beaver dam present at the inlet side of the culvert. Schultz-Ludenia will facilitate the repairs.

Trailhead Parking on Franklin Road: The City of Clearwater plans on adopting an ordinance to address the issue of trail users parking on their side of Franklin Road, which is a roadway shared with Lynden Township. They reached out to Lynden to see if we would consider adopting something similar for our side of the roadway. The board discussed and decided to take no action at this time.

Paid Family and Medical Leave 2026Q1 Filing: The first quarter report has been filed and a check will be mailed for the premium amount due.

Fire Commission Meeting: Voigt gave the board a recap of the Fire Commission Meeting he attended on 04/28/2026 at the Clearwater City Hall.

IT Annual Training and Annual Laptop replacement schedule: The annual IT training has been set for Thursday, May 28 at 7:10 p.m. Laptop replacement needs were discussed. The board has an opportunity to purchased refurbished laptops at a discounted price from a

local business. The board approved the purchase of one new laptop. Schultz-Ludenia made a motion to authorize expenditure not to exceed \$150 toward a laptop computer and an Office program for that computer, seconded by O’Konek, all in favor, motion passed.

Text Notification Systems: In an effort to better communicate with township residents, Kantor researched different text notifications systems. He presented his findings to the board.

New Phone System: George Corte from Dijital Majik presented the board with options for a township phone system.

Clerk Election Training: Schultz-Ludenia made a motion to authorize the Clerk and other election judges to attend trainings related to the 2026 election and be reimbursed at the hourly rate and mileage, seconded by O’Konek, all in favor, motion passed.

Building permits: 5 building permits were issued by Building Inspector Nancy Scott for the month of April. There are a total of 10 building permits issued in 2026 and 2 new single-family home, with an overall 2026 valuation of \$1,794,000 per Scott’s report.

Right of Way Work Permits and Driveway Permits: 0 ROW, 1 Driveway

Planning and Zoning Update: No updates

Correspondence was reviewed which included:

- Xcel Energy notice to counties and municipalities regarding upcoming public hearings for a requested rate increase
- SCES Board of Adjustment decision for a variance request at 18573 Dover Road, Clearwater MN PID#19.10752.0000
- Stearns Dept of Highways 2025 annual bridge Inspection results
- Stearns Dept of Highways Reinstallation of mailbox notice
- MAT appointment of Ellsburg Township Supervisor John Upton to represent District 10 on the MAT Board

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9288 through 9306, seconded by O’Konek, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed
- Township Cleanup Day – May 16, 8:00 a.m.
- Planning Commission – May 18, 6:00 p.m.
- Public Hearing – Voss PID 19.10749.0000 – May 28, 6:30 p.m.
- Public Hearing – Geyen PID 19.10752.0000 – May 28, 6:50 p.m.
- Annual IT Training – May 28, 7:10 p.m.
- Monthly Meeting – June 1, 7:00 p.m.

O'Konek made a motion to adjourn the meeting, seconded by Voigt, all in favor, motion passed. Meeting adjourned at 9:28 p.m.

Respectfully submitted,

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Kelli Schuh, Clerk

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Jaime Schultz-Ludenia, Chair

DRAFT

LYNDEN TOWNSHIP  
PUBLIC HEARING – VARIANCE  
RYAN VOSS  
MAY 28, 2026

Those present were Supervisors Jaime Schultz-Ludenia, Scott O’Konek, and Todd Voight, Clerk Kelli Schuh and Planning Administrator James Kantor. Chair Schultz-Ludenia opened the meeting at 6:30 p.m., led the pledge of allegiance and opened the public hearing.

The purpose of tonight’s meeting is to consider a Variance application submitted by Ryan Voss at 18609 Dover Rd, Clearwater MN requesting a 6-foot after-the-fact variance. A variance is required according to Section 9.9.9 of Stearns County Zoning Ordinance #439 adopted by reference as Lynden Township Ordinance #7. The subject property is 19.10749.0000 described as Lot 001 Lumley Add Section 08 Township 122 Range 027.

The Planning Commission reviewed the application, conducted a site visit on April 20, 2026 formulated their Findings of Fact with conditions, and recommended approval as set out in their minutes.

Correspondence was received from neighbor Sue Haller, 18535 Dover Road, who in support of the application.

Neighbors Tara Zieglmeier, 18643 Dover Road, and Sue Geyen, 18573 Dover Road, are present and are in support of the application

O’Konek made a motion to close the public input portion of the public hearing at 6:40 p.m., seconded by Schultz-Ludenia, all in favor, motion passed.

The Board reviewed the Planning Commission’s (PC) Findings of Fact for the proposed variance. O’Konek made a motion adopt the PC’s Finding of Fact as the Board’s findings, seconded by Schultz-Ludenia, all in favor, motion passed. The Board’s Findings of Fact are held within a separate document. Discussions were held on the conditions. A survey done on the property showed that a variance of 7.5 feet is required, 2.5 feet more than originally estimated. The Board updated the conditions to reflect this change.

Schultz-Ludenia made a motion to approve variance application 26-01 for PID 19.10749.0000 to allow a 7.5 foot after-the-fact variance, seconded by Voigt, all in favor, motion passed. The conditions are:

1. Variance approved for 7.5 feet of the existing building on the southwest corner of the property.
2. No additional building within the setback.
3. The property owner will save, defend, and hold the Township harmless in granting this variance.

O’Konek made a motion to adjourn the meeting, seconded by Schultz-Ludenia, all in favor, motion passed. Meeting adjourned at 6:42 p.m.

Respectfully submitted,

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Kelli Schuh, Clerk

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Jaime Schultz-Ludenia, Chair

DRAFT

LYNDEN TOWNSHIP  
PUBLIC HEARING – VARIANCE  
DAN & SUSAN GEYEN  
MAY 28, 2026

Those present were Supervisors Jaime Schultz-Ludenia, Scott O’Konek, and Todd Voight, Clerk Kelli Schuh and Planning Administrator James Kantor. Chair Schultz-Ludenia opened the meeting at 6:50 p.m., led the pledge of allegiance and opened the public hearing.

The purpose of tonight’s meeting is to consider a Variance application submitted by Dan & Sue Geyen at 18573 Dover Rd, Clearwater MN requesting a 5-foot (or more) variance. A variance is required according to Section 9.9.9 of Stearns County Zoning Ordinance #439 adopted by reference as Lynden Township Ordinance #7. The subject property is 19.10752.0000 described as Lot 3 & 4 Lumley addition, section 08, township 122, range 027.

The Planning Commission reviewed the application, conducted a site visit on April 20, 2026 formulated their Findings of Fact with conditions, and recommended approval as set out in their minutes.

Correspondence was received from neighbor Sue Haller, 18535 Dover Road, who in in support of the application.

Neighbor Myron Schill was present and is in support of the application.

Schultz-Ludenia made a motion to close the public input portion of the public hearing at 7:00 p.m., seconded by Voigt, all in favor, motion passed.

The Board reviewed the Planning Commission’s (PC) Findings of Fact for the proposed variance. Schultz-Ludenia made a motion adopt the PC’s Finding of Fact as the Board’s findings, seconded by Voigt, all in favor, motion passed. The Board’s Findings of Fact are held within a separate document. Discussions were held on the conditions.

Schultz-Ludenia made a motion to approve variance application 26-02 for PID 19.10752.0000 to allow variance of 5 feet or more from the setback of Stearns County Ordinance #439, Section 9.9.9 for a garage, seconded by Voigt, all in favor, motion passed. The conditions are:

1. Variance approved for 5 feet of the existing building on the southwest corner of the property.
2. No additional building within the setback.
3. The accessory structure will not have a dwelling within the structure.
4. The property owner will save, defend, and hold the Township harmless in granting this variance.

Schultz-Ludenia made a motion to adjourn the meeting, seconded by Voigt, all in favor, motion passed. Meeting adjourned at 7:08 p.m.

Respectfully submitted,

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Kelli Schuh, Clerk

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Jaime Schultz-Ludenia, Chair

DRAFT

For the Period : 5/1/2026 To 5/30/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$37,301.81	\$15,131.33	\$21,283.45	\$31,149.69	\$0.00	\$0.00	\$31,149.69
Road and Bridge	\$565,782.95	\$150.00	\$28,261.25	\$537,671.70	\$0.00	\$0.00	\$537,671.70
Federal Programs (COVID/ARPA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Annandale Fire Fund	\$9,280.46	\$0.00	\$0.00	\$9,280.46	\$0.00	\$0.00	\$9,280.46
Tarring Fund	\$216,999.92	\$0.00	\$0.00	\$216,999.92	\$0.00	\$0.00	\$216,999.92
Clearwater Fire Fund	\$96,569.00	\$0.00	\$0.00	\$96,569.00	\$0.00	\$0.00	\$96,569.00
<b>Total</b>	<b>\$925,934.14</b>	<b>\$15,281.33</b>	<b>\$49,544.70</b>	<b>\$891,670.77</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$891,670.77</b>

<u>Jaime Schultz-Ludenia</u>	<u>Town Supervisor</u>	<u>Date</u>
<u>Scott O'Konek</u>	<u>Town Supervisor</u>	<u>Date</u>
<u>Todd Voigt</u>	<u>Town Supervisor</u>	<u>Date</u>

Date Range : 6/1/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/01/2026	MN DEPT OF REVENUE	June 2026 withholdings	50431*				\$34.20 \$33.08
06/01/2026	IRS	June withholding	50432*				\$176.74 \$41.36 \$49.30 \$210.80 \$30.82 \$131.82 \$102.12 \$23.88 \$40.60 \$33.92 \$25.48 \$108.98
06/01/2026	PERA	June 2026 retirement	50433*				\$105.84 \$169.26 \$153.65 \$82.00
<b>Total For Selected Claims</b>							<b>\$1,553.85</b>

Jaime Schultz-Ludenia	Town Supervisor	Date
Scott M O'Konek	Town Supervisor	Date
Todd Roger Voigt	Town Supervisor	Date

For the payroll period ending: 06/30/2026

<u>Account #</u>	<u>Employee #</u>	<u>Employee Name</u>	<u>Amount</u>
100-41110-103-		O'Konek Scott M	333.98
			929.92
			213.92
100-41425-103-			<b>1,477.82</b>
			857.09
100-41510-103-	37		<b>857.09</b>
			716.00
100-41910-103-			<b>716.00</b>
			80.78
	31		69.24
	pc		867.04
			69.24
			101.55
100-43121-300-			<b>1,187.85</b>
			807.77
			<b>807.77</b>
100-41110-103			
Unallocated (Due to round			\$0.00
			<b>\$5,046.53</b>

<b>Jaime Schultz-Ludenia</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Scott M O'Konek</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Todd Roger Voigt</b>	<b>Town Supervisor</b>	<b>Date</b>

Date Range : 5/1/2026 To 5/28/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
5/28/2026	Lake Central Bank	service fee	50430	\$2.00	100-41530-355-	Accounting	\$2.00

Total For Selected Claims

\$2.00

\$2.00

Jaime Schultz-Ludenia	Town Supervisor	Date
Scott M O'Konek	Town Supervisor	Date
Todd Roger Voigt	Town Supervisor	Date

Date Range : 6/1/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
6/01/2026	Waste Management	Invoice 7442318-1767-0 Cust #: 34-15028-43007 Service Dates: 05/01/26 - 05/31/26	2477	\$4,256.54	100-43230-384- 100-43230-212-	Waste (Refuse) Collection Waste (Refuse) Collection	\$3,941.87 \$314.67
6/01/2026	Stearns County Auditor Treasurer	Assessing Fees Invoice 2026-25	2478	\$12,432.35	100-41550-355-	Assessing	\$12,432.35
6/01/2026	Patriot News MIN	Invoice 016383 Public Hearing - Geyen Invoice 016385 Public Hearing - Voss	2479	\$198.00	100-41130-351-	Ordinances and Proceedings	\$198.00
6/01/2026	Smart Excavating LLC	Invoice 1003 Grading, Brushing & Clean-up Day	2480	\$16,306.25	201-43122-312- 201-43110-314- 100-43230-300-	Unpaved Streets Road Maintenance Waste (Refuse) Collection	\$14,425.00 \$1,356.25 \$525.00
5/01/2026	Knife River Corp-North Central	Credit 4956 Invoice 1162128 C1 Agg Invoice 1163698 C1 Agg Invoice 1163699 C1 Agg	2481	\$56,134.01	201-43122-300- 201-43122-212-	Unpaved Streets Unpaved Streets	\$48,619.01 \$7,515.00
5/01/2026	AllSpec Services, LLC	May 2026	2482	\$18,830.75	100-42401-300-	Building Inspections Administration	\$18,830.75
5/01/2026	Jaime Schultz-Ludenia	Road Tour & Freeport Meeting mileage	2483	\$108.75	100-41110-331-	Council/Town Board	\$108.75
5/01/2026	Gary Schmidt	General sign and road maintenance mileage	2484	\$118.44	100-43110-331-	Road Maintenance	\$118.44

Date Range : 6/1/2026 To 6/30/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/01/2026	Kelli Schuh	Laptop Purchase & Tracfone Annual Refill	2485	\$239.44	100-41425-210- 100-41425-321-	Clerk Clerk	\$100.00 \$139.44
06/01/2026	US Postmaster	Stamps Clerk and Treasurer 200 stamps at .78 cents \$156	2486	\$156.00	100-41920-322-	Data Processing	\$156.00
06/01/2026	Stearns County Recorder	Variance Recording - Ryan Voss PID 19.10749.0000	2487	\$46.00	100-41420-353-	Recording and Reporting	\$46.00
06/01/2026	Stearns County Recorder	Variance Recording - Dan & Sue Geyen PID 19.10752.0000	2488	\$46.00	100-41420-353-	Recording and Reporting	\$46.00
<b>Total For Selected Claims</b>				<b>\$108,872.53</b>			<b>\$108,872.53</b>

<b>Jaime Schultz-Ludenia</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Scott O'Konek</b>	<b>Town Supervisor</b>	<b>Date</b>
<b>Todd Voigt</b>	<b>Town Supervisor</b>	<b>Date</b>

May 30, 2026

Lynden Township  
c/o Kelli Schuh  
21259 Co Rd 44  
Clearwater, MN 55320

RE: Monthly Billing Statement – May 2026

### BUILDING PERMIT SUMMARY

PERMIT #	DATE	OWNER / LOCATION	PROJECT DESCRIPTION	VALUATION
11-26	5/6/26	Darrell Habbinga 18879 Eaglewood Rd	Egress Window	3,500.00
12-26	5/21/26	John Grady 2022 Daisy Circle	Reshingle	1,000.00
13-26	5/13/26	Mark Blommel 20682 Woodbine Road	Reshingle	1,000.00
14-26	5/13/26	Dale Schermer 15084 CR 44	Reshingle	1,000.00
15-26	5/18/26	FlexSeal – Doug Joseph 20013 Edison Circle	New Commercial	2,200,000.00
16-26	5/20/26	Kurt Neidermeier 1886 216 <sup>th</sup> Street	Reshingle	1,000.00
17-26	5/27/26	Tyler Hecht 21032 Franklin Road	Reshingle	1,000.00
18-26	5/27/26	Terry Mancel 21132 Foxtail Court	Windows	1,000.00
19-26	5/27/26	Brad Meyer 18595 Eaglewood Road	Windows	1,000.00

<b>Total Permits This Month</b>	9
<b>Total Permits Year-To-Date</b>	19
<b>Total Single Family This Month</b>	0
<b>Total Single Family Year-To-Date</b>	2
<b>Total Valuation This Month</b>	2,210,500.00
<b>Total Valuation Year-To-Date</b>	4,004,500.00

### BUILDING PERMIT FEE SUMMARY

May 2026

PERMIT #	PERMIT FEE	PLAN REVIEW FEE	SURCHARGE	TOTAL
11-26	25.00	16.25	2.00	43.25
12-26	25.00	0.00	1.00	26.00
13-26	25.00	0.00	1.00	26.00
14-26	25.00	0.00	1.00	26.00
15-26	13,200.00	8,580.00	1,100.00	22,880.00
16-26	25.00	0.00	1.00	26.00
17-26	25.00	0.00	1.00	26.00
18-26	25.00	0.00	1.00	26.00
19-26	25.00	0.00	1.00	26.00
<b>TOTALS</b>	<b>13,400.00</b>	<b>8,596.25</b>	<b>1,109.00</b>	<b>23,105.25</b>

### PLUMBING PERMIT SUMMARY

April 2026

PERMIT #	DATE	APPLICANT / ADDRESS	SURCHARGE	AMOUNT
8-26p	5/31/26	Deboer 19205 Eaglewood Road	1.00	40.00
9-26p	5/31/26	19025 J. Blue's Plg 19370-CR 145 19550	1.00	165.00
<b>TOTAL</b>			<b>2.00</b>	<b>205.00</b>



Planning Commission  
Lynden Township  
Stearns County  
State of Minnesota  
Minutes

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Location: Lynden Township Hall  
21367 County Road 44  
Clearwater, MN 55320

Date / Time: 18<sup>th</sup> of May, 2026 at 6:00p.m.

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Present were: Planning Administrator James Kantor, Commissioners Westrum, John Hoppe, Monte Helget, Greg Halverson and Gary Stang.

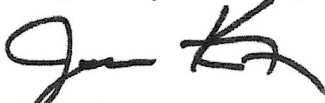
Westrum called the meeting to order at 6:00 p.m. as a quorum of the Planning Commission members were present.

Minutes from the Planning Commission Meeting from April 20<sup>th</sup>, 2026 were reviewed. Stang made a motion to approve the minutes, seconded by Hoppe. All in favor, motion passed.

The Planning Commission conducted a site visit at PID 19.10377.0018, 641 Cascade Road, South Haven, Minnesota for a Administrative Subdivision Application for Krista Stier to move a property line with 19.10377.0015, making it easier to know where the property line is. The Planning Commission reviewed the application and verified the application met setbacks, septic sites, easements, etc. Stang made a motion to approve the Stier Administrative Subdivision application for a Plat for PID 19.10377.0018, seconded by Kantor. All in favor, motion passed.

At 6:21 p.m., Stang made a motion to adjourn, seconded by Kantor. All in favor, motion passed.

Respectfully Submitted,



James Kantor  
Planning Administrator

Jeff Westrum  
Planning Commission Chair

# Planning & Zoning Permits

## May 2026

### Construction Site Permits

Permit #	Date	Parcel ID#	Owner / Applicant	Address	Project
CSP2605001	5/3/2026	19.10600.0000	Doug Joseph	22012 21st Ave East, Clearwater, MN 55320	Commercial Building

### Driveway Approach Permits

Permit #	Date	Parcel ID#	Owner / Applicant	Address	Road Accessed
DAP2605001	5/6/2026	19.10600.0000	Doug Joseph	20012 21st Ave E, Clearwater	200th Street
DAP2605002	5/6/2026	19.10600.0000	Doug Joseph	20012 21st Ave E, Clearwater	Edison Circle



414 Nicollet Mall  
Minneapolis, Minnesota 55401-1993

Lynden Township  
21367 County Road 44  
Clearwater, MN

May 1, 2026

—Via U.S. Mail—

RE: **Minnesota Energy Connection Project – Field Representative Update**  
**MPUC Docket Nos. E002/TL-22-132**

Dear Recipient:

On July 1, 2025, Xcel Energy mailed a letter identifying the Field Representative for the Minnesota Energy Connection Project (Project) to landowners of record affected by the Project, applicable tribal nations, regional development commissions, county environmental offices, and city and township clerks. The Field Representative for the Project has been changed, and updated contact information is provided below.

You are receiving this letter because your property is within or adjacent to the route approved by the Commission for the Project. This mailing is also being sent to Tribal Nations, regional development commissions, county environmental offices, and city and township clerks.

The following individual is the designated Field Representative for the Project:

Chris Berglund  
Xcel Energy  
Principal Siting and Land Rights Agent  
414 Nicollet Mall - 6<sup>th</sup> Floor,  
Minneapolis, MN 55401  
1-888-292-4714  
MNEnergyConnection@xcelenergy.com

The Field Representative is responsible for overseeing compliance with the Permit during Project construction. If you have questions or concerns about Project construction and restoration, please contact the Field Representative.

If you have any other questions about the Project, please contact Andrew Welch at 612-216-8286 or [andrew.welch@xcelenergy.com](mailto:andrew.welch@xcelenergy.com).

Sincerely,

*/s/ Andrew Welch*

ANDREW WELCH  
SENIOR AGENT, SITING AND LAND RIGHTS  
XCEL ENERGY

ENCLOSURES

Connected • Committed • Trustworthy • Safe



# CERTIFICATE OF LIABILITY INSURANCE

1/1/2027

DATE (MM/DD/YYYY)

1/12/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Lockton Companies, LLC DBA as Lockton Insurance Brokers, LLC in CA CA license #0F15767 3657 Briarpark Dr., Ste. 700 Houston TX 77042 (866) 260-3538 TXClientSrvUT@lockton.com	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b>		<b>FAX (A/C, No):</b>
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED</b> 1300299 WASTE MANAGEMENT HOLDINGS, INC. & ALL AFFILIATED RELATED & SUBSIDIARY COMPANIES INCLUDING: WASTE MANAGEMENT, INC. 800 CAPITOL STREET, SUITE 3000 HOUSTON TX 77002	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A :</b> Indemnity Insurance Co of North America		43575
	<b>INSURER B :</b> ACE American Insurance Company		22667
	<b>INSURER C :</b> ACE Fire Underwriters Insurance Company		20702
	<b>INSURER D :</b> ACE Property and Casualty Insurance Company		20699
	<b>INSURER E :</b> <b>INSURER F :</b>		

**COVERAGES**      **CERTIFICATE NUMBER:** 22897934      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> XCU INCLUDED <input checked="" type="checkbox"/> ISO FORM CG00010413 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	Y	Y	HDO G48959064	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 6,000,000 PRODUCTS - COMP/OP AGG \$ 6,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> MCS-90 <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY	Y	Y	MMT H11435154	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
D	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED      RETENTION \$	Y	Y	XEU G27929242 011	1/1/2026	1/1/2027	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$ XXXXXXXX
A B C B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	Y N/A	WLR C72631857 (AOS) WLR C7263181A (AZ, CA & MA) SCF C72631894 (WI) WCU C72631778 (OH, WA)	1/1/2026 1/1/2026 1/1/2026 1/1/2026	1/1/2027 1/1/2027 1/1/2027 1/1/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 3,000,000 E.L. DISEASE - EA EMPLOYEE \$ 3,000,000 E.L. DISEASE - POLICY LIMIT \$ 3,000,000
B	EXCESS AUTO LIABILITY	Y	Y	XSA H11435282	1/1/2026	1/1/2027	COMBINED SINGLE LIMIT \$9,000,000 (EACH ACCIDENT)

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 BLANKET WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED ON ALL POLICIES (EXCEPT FOR WORKERS' COMP/EMPLOYER'S LIABILITY) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

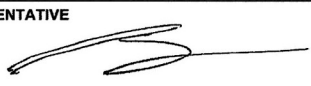
**CERTIFICATE HOLDER**

**22897934**  
FOR INFORMATIONAL PURPOSES ONLY

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



## Clerk

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**From:** Stearns County Township Officers <stearnscountownofficers@gmail.com>  
**Sent:** Sunday, May 31, 2026 7:45 PM  
**To:** undisclosed-recipients:  
**Subject:** Town Hall Meeting with Legislation

Stearns County Directors would like to invite all of you to a town hall meeting with Legislators.

When: June 18th

Where: Avon Township Hall 16881 Queens Road Avon

Time: 7-8pm

Invited Legislation will update us on what happened this past session, just like we did a couple years ago when we had the meeting in Albany.

It's a chance to sit down for an in person meeting.

Hope to see you there!!

Stearns County Directors