

**LYNDEN TOWNSHIP BOARD
MONTHLY MEETING IN PERSON
APRIL 6, 2026**

Those present at the Lynden Township Hall were Supervisors Jaime Schultz-Ludenia, Todd Voigt, and Scott O’Konek, Clerk Kelli Schuh, and Appointed Treasurer Jean Schermer. James Kantor, Planning Administrator, was also present. Chair Schultz-Ludenia called the meeting to order at 7:00 p.m. and led the pledge of allegiance.

Agenda: Schultz-Ludenia asked if there were any changes to the agenda from the Board or public. An inquiry from a township resident regarding the Xcel project in the area of Fulton Circle and Foxtail Court was added. Schultz-Ludenia made a motion to approve the agenda; seconded by O’Konek, all in favor, motion passed.

Board Meeting Minutes: The March 2 Board Meeting Minutes, March 11 Board of Canvass Minutes, and March 24 Reorganizational Minutes were reviewed for approval. Schultz-Ludenia made a motion to approve the meeting minutes, seconded by Voigt, all in favor, motion passed.

Treasurer’s report: The report prepared by Appointed Treasurer Schermer was reviewed. Receipts totaled \$1,339.41; Disbursements totaled \$7,959.46; Ending Balance \$958,885.91. Schultz-Ludenia made a motion to accept the March, 2026 Treasurer’s report and authorize the board to sign the CTAS forms including the claims list, net pay account distribution, and cash control statements; seconded by Voigt, all in favor, motion passed.

Subdivision Ordinance No #8 Review: No discussion held on agenda item. Tabled to May.

Township Clean-up Day: Confirmed date of May 16. As noted in the newsletter, we will be accepting garbage and tires, but no e-waste, no scrap metal, and no construction debris. The event will be at our own site at 476 208th Str E. The Board members reviewed the site and discussed plans to prepare it for the event. Schultz-Ludenia made a motion to authorize expenditure not to exceed \$50 for refreshments and other incidentals, seconded by O’Konek, all in favor, motion passed. Duties also assigned.

Waste Management (WM) Recycling Contract: An agreement was reached and Couri has reviewed and approved the Municipal Materials Management Agreement. A five (5) year agreement / contract beginning April 1, 2026, at a rate beginning at \$6.77 per cart and a 5% increase per year CAP was signed by Chair Schultz-Ludenia on March 31, 2026.

Fire Protection Well System: Voigt will continue to research grants. Tabled to May.

Multiple Vehicle Nuisance Complaint 3054 Fulton Circle PID 19.10774.0000: Video of the site will be forwarded to Stearns County Environmental Services for review as this property lies within shoreland.

SCORE Grant: O’Konek confirmed that the application for the SCORE grant has been submitted.

Stearns County Officers Association Semi Annual Meeting: Schultz-Ludenia made a motion to authorize Board Supervisors to attend the Stearns County Officers Association Semi Annual Meeting on April 23 at the Freeport Community Center and to submit their time and mileage for reimbursement, seconded by O’Konek, all in favor, motion passes.

Long and Crooked Lake Boat Ramp Maintenance: The DNR reviewed the ramp at the Crooked/Long PWA and have offered to provide guidance regarding improvement. The township will address the repairs that are needed with out local contractor.

Klaverkamp Minor Plat PID 19.10308.0000: Applicant would like to change the number of lots on the plat. This process requires the Planning Commission review. The application is pending with the Lynden Township Planning Commission.

Xcel project in the area of Fulton Circle and Foxtail Court: A township resident inquired about the markings on his property and was concerned that trees in his yard are going to be removed for the project. O’Konek reached out to Xcel Energy to find out if any trees will be removed during the boring operations to install new underground primary cable.

Building permits: 3 building permits were issued by Building Inspector Nancy Scott for the month of March. There are a total of 5 building permits issued in 2026 and 1 new single-family home, with an overall 2026 valuation of \$590,000 per Scott’s report.

Right of Way Work Permits and Driveway Permits: 0 ROW, 0 Driveway, 1 Adjustment to a ROW permit

Planning and Zoning Update: Kantor discussed an email from Stearns County regarding a phishing scam in which criminals impersonate city, township or county planning and zoning officials and request fraudulent permit fees.

Correspondence was reviewed which included:

- WM Update on Customer Service Line and FAQs
- PH 18573 Dover Road, Clearwater MN PID#19.10752.0000
- PH 21044 County Rd 75, Clearwater MN PID#19.10492.0005 & PID#10.10494.0020
- Stearns County Township Officers Annual Meeting April 23rd in Freeport
- 2026 Road Construction request from Stearns County
- 2014 Interim Use Permit Ergen Annual medical statement – PID #19.10898.0000

Review Bills and Claims for Approval:

- Schultz-Ludenia made a motion to approve bills and claims, utilizing check numbers 9266 through 9287, seconded by O’Konek, all in favor, motion passed.

Meeting Dates:

- Planning Commission – as needed
- Local Board of Equalization and Appeal – April 8, 6:00 p.m.
- Planning Commission – April 20, 6:00 p.m.
- Spring Road Tour – April 23, 8:00 a.m.
- Monthly Meeting – May 4, 7:00 p.m.

O’Konek made a motion to adjourn the meeting, seconded by Voigt, all in favor, motion passed. Meeting adjourned at 8:06 p.m.

Respectfully submitted,

Kelli Schuh, Clerk

Jaime Schultz-Ludenia, Chair